

Per. 11-1

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5-9662

AUG 31 1954

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT: Request for Transfer of Positions, Near East and Africa Division, DD/P

1. The subject request involves the transfer of four positions from [redacted] to implement the operations of the NEA Forward Planning Group (Tab A).
2. The Assistant Director for Personnel has classified the proposed positions (Tab B).
3. The Chief, Budget Division, has ascertained that sufficient funds are available to support the request (Tab C).
4. It is recommended that the subject request be approved as classified by the Assistant Director for Personnel.

SIGNED

[redacted]
Chief, Management Staff

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Attachments:

- Tab A - Request for transfer of four positions.
- Tab B - Classification by AD/P.
- Tab C - Funds available by Budget.

APPROVED:

Date 1 Sept 54

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LSI
LAWRENCE H. HOUSTON
Acting Deputy Director
(Administration)

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Subject ✓
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MS [redacted] /law

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